



## UNITY SCHOOL DISTRICT

1908 150<sup>th</sup> Street/Hwy 46 North, Balsam Lake, WI 54810-7267

Phone: (715) 825-3515 Fax: (715) 825-3517 [www.unity.k12.wi.us](http://www.unity.k12.wi.us)

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### **NOTICE OF POSITION OPENING TRANSPORT DRIVER/PART-TIME EDUCATIONAL ASSISTANT**

**Position:** Unity School District announces the opening of Casual On-Call Van Driver/Part-Time Educational Assistant position. This position was established for the purpose of transporting students over scheduled routes and/or special excursions in a school vehicle; ensuring vehicle operation is in a safe operating condition; ensuring safety of students during transport, loading and unloading from buses; and assisting with other miscellaneous District deliveries. The duties while operating as the part-time educational assistant will be to provide individual student support in behavior and academic, as well as group assistance, for students with special needs.

**Qualifications:** Must have a good driving record and safe driving skills required. Ability to work under limited supervision and time constraints. Strong communication and conflict resolution skills, that allow you to understand written procedures, and to speak clearly. The ability to work positively with children. The ability to use directional maps and learn new areas of different routes. The position may require the applicant to be able to lift up to fifty pounds repeatedly throughout the shift, be willing to work outside as well as in classrooms, and hold or be eligible for licensure as a handicapped aide by the Wisconsin Department of Public Instruction. CPR certification and training on proper seclusion and restraint procedures or willingness to become certified is also desired.

**How to Apply:** Qualified, interested persons should apply by completing a District Employment application found at: <http://www.unity.k12.wi.us/district/employment.cfm>. Stop by the District Office, or email Amanda at [awarner@unity.k12.wi.us](mailto:awarner@unity.k12.wi.us) with any questions.

**Application Deadline: Open Until Filled**

**EOE**  
Unity School District does not discriminate on the basis of age, sex, race, color, national origin, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.